



**7845 Berkshire Pines Drive, Naples, Florida 34104**

**Phone: 239-353-5913 Fax: 239-353-5098**

**Email: [shoreshoa@comcast.net](mailto:shoreshoa@comcast.net)**

**HOMEOWNER AMENITIES & RESPONSIBILITIES (12/12/24)**

**We hope that you enjoy your residence here. The Board of Directors desires to ensure that you have a wonderful experience in the community. The following is information to help you.**

**The Shores Association Fees, effective January 1, 2024, are as follows:**

<b>Single Family Home</b>	<b>\$367.00</b>
<b>Villa</b>	<b>\$309.00</b>
<b>Condo</b>	<b>\$233.00</b>

**Homeowners can request a coupon book from Anchor Management 239-649-6357 and mail their coupon and payment to:**

**The Shores at Berkshire Lakes  
C/O Iberiabank  
P.O. Box 8071  
Naples, FL 34101-8043**

**If a homeowner would prefer to have pre-authorized payments taken from their checking account, they can request it by filling out a form. Forms are available outside the library in the Clubhouse and on our website, [www.theshoresatnaples.com](http://www.theshoresatnaples.com), under “documents.”**

**For all HOA fee information please call Anchor Associates, Inc at 239-649-6357**

**The Master Homeowner Association monthly fees include landscaping for common areas in the Shores and lawns for homes and villas, cable, internet, clubhouse internet, library, exercise room, card room, billiard room, ballroom, pool, tennis - pickle ball courts, bocce ball, and horseshoe court.**



**Lawn care is provided by Daley Lawn Care. Single family or Villa homeowners having any issues with their lawn care should call Anchor Associates at 239-649-6357 or email [kevin@anchormanagers.com](mailto:kevin@anchormanagers.com)**

**Condo landscaping is provided by All Green Landscape. Condo homeowners with lawn care issues should call Anchor Associates 239-649-6357 or email [courtney@anchormanagers.com](mailto:courtney@anchormanagers.com)**

**The Preserve condo association has its own alarm service from ADT 800-878-7806. New Preserve condo homeowners should call the alarm company and update the company with their name(s) and location. New homeowners should also visit Collier County Alarm Registration [www.alarmregistration](http://www.alarmregistration) to update their information.**

**Cable is provided by Hotwire. When a new homeowner or lessee moves into their residence it is their responsibility to call Hotwire 1-800-355-5668 to setup their account or expand their service.**

**New homeowners should also call the Collier County Public Utilities department to have the water turned on and to have their name(s) put into the billing system. The telephone number for the public utilities' office is 239- 252-2380. NOTE: Condo homeowners do not need to do this. Water is included in the condo association monthly fee.**

**The number for FPL (Florida Power & Light) is 239-262-1322 to set up electric service in the new homeowner's name. The number to report a power outage is (800) 468-8243.**

**The trash pick-up days are Monday and Thursday, and recycling is on Monday. If you want to arrange for a special pick-up, you must call Waste Management at 239-252-2380. Trash containers can be left curbside no earlier than 6 pm on the evening preceding trash pickup and must be returned to your garage no later than 7 pm on the day of pickup.**

**If a new homeowner would like to have an RFID tag for their vehicle(s), they need to visit the Anchor Management office, fill out an application, present a**



**copy of the vehicle registration(s) and a check in the amount of \$25 x the number of RFID tags requested. There is a limit of three RFID tags per physical address. You will need to visit the Anchor Management office to activate your white access cards. See gate instructions below.**

## **GATE ACCESS – INFORMATION AND INSTRUCTIONS**

- 1) Santa Barbara Callbox Access. (Left lane only)
  - a) For guests to **LOOK UP RESIDENT BY NAME**
    - i) Tap on the “PHONE CALL” tab
    - ii) The next screen displays “FIND A NAME” or “I HAVE A DIRECTORY CODE” . Tap on the “FIND A NAME” tab.
    - iii) Tap, “TOUCH HERE TO SEARCH” Search for the resident by entering the first three letters of the first or last name.
    - iv) The search will bring up any name with those first three letters and the 4-diget Directory Code for that resident name. Touch the “PHONE SYMBOL” next to the residence name.
    - v) The resident phone should ring and when the resident presses 9 on their phone keypad the gate will go up allowing access.
  - b) For a guest to use a **DIRECTORY CODE** (faster process)
    - i) Tap on the “PHONE CALL” tab
    - ii) Press the “I HAVE A DIRECTORY CODE” tab
    - iii) Enter the 4-diget Directory Code by pushing the numbers then push “CALL”
    - iv) The resident phone should ring and when the resident presses 9 on their phone keypad the gate will go up allowing access.
  - c) For a guest to use their **GUEST ACCESS CODE** (fastest process)
    - i) Tap on the “Enter the Entry Code (PIN)” tab
    - ii) Enter the 5-diget Guest Code that was emailed to them using **Guest Management** by pushing the numbers and the gate will go up allowing access.
  - d) For **Owner Access** swipe your Access Card (“white swipe card”) on the reader to open the gate.
- 2) Santa Barbara and Radio RFID tag access – Limit three per physical address
  - a) The Santa Barbara right lane gate can only be accessed with an RFID tag attached to your vehicle.



b) The Radio Road gate can only be accessed with an RFID tag attached to your vehicle.

**Access cards (“white swipe cards”) are limited to three per physical address. The cards grant homeowners access to the Clubhouse with all its amenities as well as to the pool area, tennis courts, and gate access. The prior owner is asked to leave the cards for the new owner(s). If this is not done for some reason, the new owner(s) should follow up with the realtor who sold the home or directly with the seller(s). If this effort proves unfruitful the new homeowner can purchase cards at a cost of \$50 per card.**

**Finally, new homeowners will find our website to be a valuable source of information, [www.theshoresatnaples.com](http://www.theshoresatnaples.com) .**

**The associations management company is:**

**Anchor Associates, Inc.**

**2340 Stanford Court**

**Naples, FL 34112**

**Phone: 239-649-6357**

**Fax: 239-649-7495**

**Board of Directors**

**The Shores at Berkshire Lakes**